APPLICATION FOR EXEMPTION FROM AUDIT SHORT FORM

IF EITHER REVENUES OR EXPENDITURES EXCEED \$100,000, USE THE LONG FORM.

Under the Local Government Audit Law (Section 29-1-601, et seq., C.R.S.) any local government may apply for an exemption from audit if neither revenues nor expenditures exceed \$750,000 in the year.

EXEMPTIONS FROM AUDIT ARE NOT AUTOMATIC

To qualify for exemption from audit, a local government must complete an Application for Exemption from Audit EACH YEAR and submit it to the Office of the State Auditor (OSA).

Any preparer of an Application for Exemption from Audit-SHORT FORM must be a person skilled in governmental accounting.

Approval for an exemption from audit is granted only upon the review by the OSA.

READ ALL INSTRUCTIONS BEFORE COMPLETING AND SUBMITTING THIS FORM

ALL APPLICATIONS MUST BE FILED WITH THE OSA WITHIN 3 MONTHS AFTER THE ACCOUNTING YEAR-END.

FOR EXAMPLE, APPLICATIONS <u>MUST BE RECEIVED</u> BY THE OSA ON OR BEFORE MARCH 31 FOR GOVERNMENTS WITH A DECEMBER 31 YEAR-END. APPLICATIONS FOR EXEMPTION FROM AUDIT ARE NOT ELIGIBLE FOR AN EXTENSION OF TIME

<u>GOVERNMENTAL ACTIVITY</u> SHOULD BE REPORTED ON THE <u>MODIFIED ACCRUAL BASIS</u> <u>PROPRIETARY ACTIVITY</u> SHOULD BE REPORTED ON A <u>BUDGETARY BASIS</u>

POSTMARK DATES WILL NOT BE ACCEPTED AS PROOF OF SUBMISSION ON OR BEFORE THE STATUATORY DEADLINE

PRIOR YEAR FORMS ARE OBSOLETE AND WILL <u>NOT</u> BE ACCEPTED. APPLICATIONS SUBMITTED ON FORMS OTHER THAN THOSE PRESCRIBED BY THE OSA WILL NOT BE ACCEPTED.

http://www.lexisnexis.com/hottopics/Colorado/

CAN BE FOUND AT:

FOR YOUR REFERENCE, COLORADO REVISED STATUTES

APPLICATIONS <u>MUST</u> BE FULLY AND ACCURATELY COMPLETED.

CHECKLISI								
Has the preparer signed the application?	Checkout our web portal. Register your account and submit electronic Applications for Exemption							
Has the entity corrected all Prior Year Deficiencies as communicated by the OSA?	From Audit, Extension of Time to File requests, Audited Financial Statements, and more! See the							
Has the application been <u>PERSONALLY</u> reviewed and approved by the governing body?	link below.							
Did you include any relevant explanations for unusual items in the appropriate spaces at the end of each section?								
Will this application be submitted electronically?	Click here to go to the portal							
If yes, have you read and understand the new Electronic Signature Policy? See <u>Click Here</u> new policy ->								
07								
If yes, have you included a resolution?								
Does the resolution state that the governing body <u>PERSONALLY</u> reviewed and approved the resolution in an open public meeting?								
Has the resolution been signed by a <u>MAJORITY</u> of the governing body? (See sample resolution.)								
Will this application be submitted via a mail service? (e.g. US Post Office, FedEx, UPS, courier.)								
If yes, does the application include <u>ORIGINAL INK SIGNATURES</u> from the <u>MAJORITY</u> of the governing body?								

FILING METHODS

Register and submit your Applications at our web portal! For faster processing the web portal is the preferred method for submission

 WEB PORTAL:
 https://apps.leg.co.gov/osa/lg

 MAIL:
 Office of the State Auditor

 Local Government Audit Division
 1525 Sherman St., 7th Floor

 Denver, CO 80203
 Please Note: The OSA's email addresses have changed as of December 1, 2023. Please ensure you are using the email address noted below.

QUESTIONS? Email: osa.lg@coleg.gov OR Phone: 303-869-3000

IMPORTANT!

All Applications for Exemption from Audit are subject to review and approval by the Office of the State Auditor.

Governmental Activity should be reported on the Modified Accrual Basis

Proprietary Activity should be reported on the Cash or Budgetary Basis

Failure to file an application or denial of the request could cause the local government to lose its exemption from audit for that year and the ensuing year.

In that event, AN AUDIT SHALL BE REQUIRED.

APPLICATION FOR EXEMPTION FROM AUDIT

SHORT FORM

NAME OF GOVERNMENT	Harvest Crossing Metropolitan District No. 1	For the Year Ended
ADDRESS	c/o Special District Management Services, Inc.	12/31/23
	141 Union Boulevard Ste 150	or fiscal year ended:
	Lakewood, CO 80228-1898	
CONTACT PERSON	David Solin	
PHONE	(303) 987-0835	
EMAIL	dsolin@sdmsi.com	
	PART 1 - CERTIFICATION OF PREPARER	

I certify that I am skilled in governmental accounting and that the information in the application is complete and accurate, to the best of my knowledge.

NAME:	Kaitlyn Toman			
TITLE	District Accountant			
FIRM NAME (if applicable)	Special District Management Services, Inc.			
ADDRESS 141 Union Boulevard Ste 150, Lakewood, CO 80228-1898				
PHONE	(303) 987-0835			
PREPARER (SIGNATURE REQUIRED)		DATE PREPARED		

Kaitlyn Toman		02 / 08 / 2024			
Please indicate whether the following financial information is recorded	GOVERNMENTAL (MODIFIED ACCRUAL BASIS)		PROPRIETARY (CASH OR BUDGETARY BASIS)		
using Governmental or Proprietary fund types					

PART 2 - REVENUE

REVENUE: All revenues for all funds must be reflected in this section, including proceeds from the sale of the government's land, building, and equipment, and proceeds from debt or lease transactions. Financial information will not include fund equity information.

Line#			Description	Round to nearest Dollar	Please use this
2-1	Taxes:	Property	(report mills levied in Question 10-6)	\$ -	space to provide
2-2		Specific owne	ership	\$ -	any necessary
2-3		Sales and use	Ç	\$ -	explanations
2-4		Other (specify	/):	\$ -	
2-5	Licenses and permi	ts		\$ -	
2-6	Intergovernmental:		Grants	\$ -	1
2-7			Conservation Trust Funds (Lottery)	\$ -	1
2-8			Highway Users Tax Funds (HUTF)	\$ -	1
2-9			Other (specify):	\$ -	1
2-10	Charges for service	s		\$ -	1
2-11	Fines and forfeits			\$ -	1
2-12	Special assessment	s		\$ -	1
2-13	Investment income			\$ -	1
2-14	Charges for utility s	ervices		\$ -	7
2-15	Debt proceeds		(should agree with line 4-4, column 2) \$ -	7
2-16	Lease proceeds			\$ -	7
2-17	Developer Advances	s received	(should agree with line 4-4) \$ -	7
2-18	Proceeds from sale	of capital asse	ts	\$ -	1
2-19	Fire and police pens	sion		\$ -	7
2-20	Donations			\$ -	7
2-21	Other (specify):			\$ -	7
2-22				\$ -	7
2-23				\$ -	7
2-24		(add	lines 2-1 through 2-23) TOTAL REVENUE	- \$	

PART 3 - EXPENDITURES/EXPENSES

EXPENDITURES: All expenditures for all funds must be reflected in this section, including the purchase of capital assets and principal and interest payments on long-term debt. Financial information will not include fund equity information.

Line#	Description		Round to neares	t Dollar	Please use this
3-1	Administrative		\$		space to provide
3-2	Salaries	-	\$	- 1	any necessary
3-3	Payroll taxes	-	\$	-	explanations
3-4	Contract services	-	\$	-	
3-5	Employee benefits	-	\$	-	
3-6	Insurance		\$	-	
3-7	Accounting and legal fees		\$	-	
3-8	Repair and maintenance	-	\$	-	
3-9	Supplies		\$	-	
3-10	Utilities and telephone		\$	-	
3-11	Fire/Police		\$	-	
3-12	Streets and highways		\$	-	
3-13	Public health		\$	-	
3-14	Capital outlay		\$	-	
3-15	Utility operations		\$	-	
3-16	Culture and recreation		\$	-	
3-17	Debt service principal (sh	ould agree with Part 4)	\$	-	
3-18	Debt service interest		\$	-	
3-19	Repayment of Developer Advance Principal (sho	uld agree with line 4-4)	\$	-	
3-20	Repayment of Developer Advance Interest		\$	-	
3-21	Contribution to pension plan (si	hould agree to line 7-2)	\$	-	
3-22	Contribution to Fire & Police Pension Assoc. (si	hould agree to line 7-2)	\$	-	
3-23	Other (specify):				
3-24			\$	-	
3-25			\$	-	
3-26	(add lines 3-1 through 3-24) TOTAL EXPENDITL	JRES/EXPENSES	\$	-	
TOTAL	DEVENUE (Line 2.24) or TOTAL EVDENDITURES (Line 2.26) or			Vou mou no	upo this form

If TOTAL REVENUE (Line 2-24) or TOTAL EXPENDITURES (Line 3-26) are GREATER than \$100,000 - <u>STOP</u>. You may not use this form. Please use the "Application for Exemption from Audit - <u>LONG FORM</u>".

	PART 4 - DEBT OUTSTANDIN	G, ISSUED), A		ETIF	RED		
	Please answer the following questions by marking the a		1			Yes		No
4-1	Does the entity have outstanding debt?							4
	If Yes, please attach a copy of the entity's Debt Repayment Sc					_		_
4-2	Is the debt repayment schedule attached? If no, MUST explain	below:			1			4
	Not applicable.							
4-3	Is the entity current in its debt service payments? If no, MUST	explain below:			ļ			V
. •	Not applicable.	oxplain bolow.			1			
4-4	Please complete the following debt schedule, if applicable:							
	(please only include principal amounts)(enter all amount as positive	Outstanding at	Iss	ued during	Retir	ed during		tanding at
	numbers)	end of prior year*		year		year	y y	ear-end
	General obligation bonds	\$ -	\$	-	\$	-	\$	-
	Revenue bonds	\$-	\$	-	\$	-	\$	-
	Notes/Loans	\$ -	\$	-	\$	-	\$	-
	Lease & SBITA** Liabilities [GASB 87 & 96]	\$ -	\$	-	\$	-	\$	-
	Developer Advances	\$ -	\$	-	\$	-	\$	-
	Other (specify):	\$ -	\$	-	\$	-	\$	-
	TOTAL	\$ -	\$	-	\$	-	\$	-
*Subscrip	tion Based Information Technology Arrangements	*Must agree to prior	r year-	end balance			1 .	
	Please answer the following questions by marking the appropriate boxes.				_	Yes		No
4-5	Does the entity have any authorized, but unissued, debt?	•			1			1
If yes:	How much?	\$		-				
	Date the debt was authorized:					_		_
4-6	Does the entity intend to issue debt within the next calendar y	ear?						1
If yes:	How much?	\$		-				
4-7	Does the entity have debt that has been refinanced that it is st	ill responsible fo	or?					1
If yes:	What is the amount outstanding?	\$		-				
4-8	Does the entity have any lease agreements?				- 1			4
If yes:	What is being leased?				ł			
	What is the original date of the lease?				ł			
	Number of years of lease?				J			V
	Is the lease subject to annual appropriation? What are the annual lease payments?	\$			1			L ⁻
	Part 4 - Please use this space to provide any explanations/cor	Ŧ	0.000	- arato doci	umont	ation if n	oded	
	Tart + - Trease use this space to provide any explanations/con	intents of attact	i seh		unent	auon, n n	seueu	

	PART 5 - CASH AND INVESTM	ENTS		
	Please provide the entity's cash deposit and investment balances.		Amount	Total
5-1	YEAR-END Total of ALL Checking and Savings Accounts		\$-	
5-2	Certificates of deposit		\$-	
	Total Cash Deposits			\$ -
	Investments (if investment is a mutual fund, please list underlying investments):			
			\$-	
5-3			\$-	
5-5			\$ -	
			\$ -	
	Total Investments			\$ -
	Total Cash and Investments			\$ -
	Please answer the following questions by marking in the appropriate boxes	Yes	No	N/A
5-4	Are the entity's Investments legal in accordance with Section 24-75-601, et. seq., C.R.S.?			<u>_</u>
5-5	Are the entity's deposits in an eligible (Public Deposit Protection Act) public depository (Section 11-10.5-101, et seq. C.R.S.)?			
lf no, M	JST use this space to provide any explanations:			

	PART 6 - CAPITAL AND RIGHT-TO-USE ASSETS					
	Please answer the following questions by marking in the appropriate boxes	s.		Yes	No	
6-1	Does the entity have capital assets?			v		
6-2	Has the entity performed an annual inventory of capital assets 29-1-506, C.R.S.,? If no, MUST explain:		\checkmark			
	Not applicable.					
6-3	Complete the following capital & right-to-use assets table:	Balance - beginning of the year*	Additions (Must be included in Part 3)	Deletions	Year-End Balance	
	Land	\$-	\$ -	\$-	\$ -	
	Buildings	\$-	\$-	\$ -	\$ -	
	Machinery and equipment	\$ -	\$-	\$-	\$ -	
	Furniture and fixtures	\$-	\$-	\$ -	\$ -	
	Infrastructure	\$-	\$-	\$ -	\$ -	
	Construction In Progress (CIP)	\$ -	\$-	\$-	\$ -	
	Leased & SBITA Right-to-Use Assets	\$-	\$-	\$ -	\$ -	
	Other (explain):	\$ -	\$ -	\$ -	\$ -	
	Accumulated Depreciation/Amortization (Please enter a negative, or credit, balance)	\$-	\$ -	\$ -	\$ -	
	TOTAL	\$-	\$-	\$-	\$-	

*must tie to prior year ending balance

Part 6 - Please use this space to provide any explanations/comments or attach documentation, if needed:

	PART 7 - PENSION INFORMA	TIO	N		
	Please answer the following questions by marking in the appropriate boxes.			Yes	No
7-1	1 Does the entity have an "old hire" firefighters' pension plan?			4	
7-2	Does the entity have a volunteer firefighters' pension plan?				
If yes:	Who administers the plan?				
	Indicate the contributions from:				
	Tax (property, SO, sales, etc.):	\$	-		
	State contribution amount:	\$	-		
	Other (gifts, donations, etc.):	\$	-		
	TOTAL	\$	-		
	What is the monthly benefit paid for 20 years of service per retiree as of Jan 1?	\$	-		

Part 7 - Please use this space to provide any explanations or comments:

	PART 8 - BUDGET INF	ORMA	ΓΙΟΝ		
	Please answer the following questions by marking in the appropriate boxes.		Yes	No	N/A
8-1	Did the entity file a budget with the Department of Local Affairs for the c in accordance with Section 29-1-113 C.R.S.? If no, MUST explain:	tity file a budget with the Department of Local Affairs for the current year nce with Section 29-1-113 C.R.S.? If no, MUST explain:			
8-2	Did the entity pass an appropriations resolution, in accordance wit 29-1-108 C.R.S.? If no, MUST explain:				
If yes:	Please indicate the amount budgeted for each fund for the year rep	oorted:			
	Governmental/Proprietary Fund Name	otal Appropriat	ions By Fund		

	PART 9 - TAXPAYER'S BILL OF RIGHTS (TAB	OR)	
	Please answer the following question by marking in the appropriate box	Yes	No
9-1	Is the entity in compliance with all the provisions of TABOR [State Constitution, Article X, Section 20(5)]? Note: An election to exempt the government from the spending limitations of TABOR does not exempt the government from the 3 percent emergency reserve requirement. All governments should determine if they meet this requirement of TABOR.	<u>√</u>	
lf no, ML	IST explain:		
	PART 10 - GENERAL INFORMATION		
	Please answer the following questions by marking in the appropriate boxes.	Yes	No
10-1	Is this application for a newly formed governmental entity?		<i>_</i>
If yes:	Date of formation:		
10-2	Has the entity changed its name in the past or current year?		
If yes:	Please list the NEW name & PRIOR name:		
10-3	Is the entity a metropolitan district?	~	
10-5	Please indicate what services the entity provides:	Ţ.	
	To provide public improvements including but not limited to street improvements, traffic and safety controls, park and recreation improvements, irrigation, landscaping and drainage.		v
10-4	Does the entity have an agreement with another government to provide services?		
If yes:	List the name of the other governmental entity and the services provided:		
		_	_
10-5	Has the district filed a Title 32, Article 1 Special District Notice of Inactive Status during the	~	
If yes:	Date Filed: 12/4/2023		
10-6	Does the entity have a certified Mill Levy?		_/
If yes:			
2	Please provide the following <u>mills</u> levied for the year reported (do not report \$ amounts):		
	Bond Redemption mills		-
	General/Other mills		-
	Total mills		-
	Yes	No	N/A
10-7	NEW 2023! If the entity is a Title 32 Special District formed on or after 7/1/2000, has the entity filed its preceding year annual report with the State Auditor as required under SB 21-262 [Section 32-1-207 C.R.S.]? If NO, please explain.		4
	Please use this space to provide any additional explanations or comments not previou	Isly included:	

Please answer the following question by marking in the appropriate box

NO

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YES

12-1 If you plan to submit this form electronically, have you read the new Electronic Signature Policy?

Office of the State Auditor — Local Government Division - Exemption Form Electronic Signatures Policy and Procedure

Policy - Requirements

The Office of the State Auditor Local Government Audit Division may accept an electronic submission of an application for exemption from audit that includes governing board signatures obtained through a program such as Docusign or Echosign. Required elements and safeguards are as follows:

• The preparer of the application is responsible for obtaining board signatures that comply with the requirement in Section 29-1-604 (3), C.R.S., that states the application shall be personally reviewed, approved, and signed by a majority of the members of the governing body.

• The application must be accompanied by the signature history document created by the electronic signature software. The signature history document must show when the document was created and when the document was emailed to the various parties, and include the dates the individual board members signed the document. The signature history must also show the individuals' email addresses and IP address.

• Office of the State Auditor staff will not coordinate obtaining signatures.

The application for exemption from audit form created by our office includes a section for governing body approval. Local governing boards note their approval and submit the application through one of the following three methods:

1) Submit the application in hard copy via the US Mail including original signatures.

2) Submit the application electronically via email and either,

a. Include a copy of an adopted resolution that documents formal approval by the Board, or

b. Include electronic signatures obtained through a software program such as Docusign or Echosign in accordance with the requirements noted above.

Duint Descul Manulaula Manua	
Print Board Member's Name	IJerry Richmond, attest I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit
	Date: <u>02 // 08 / 2024</u> My term Expires: <u>2025</u>
Print Board Member's Name	I <u>Aaron Clutter</u> , attest I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for
Aaron Clutter	exemption from audit Signed 1000 201 Date: 02 / 08 / 2024 My term Expires: 2025
Print Board Member's Name	I <u>Kurtis Williams</u> , attest I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for
Kurtis Williams	exemption from audit. Signed Date:_02 / 12 / 2024 My term Expires:2025
Print Board Member's Name	I <u>Eric Lee</u> , attest I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for
Eric Lee	exemption from audit Signed Euc See Date: 02 / 07 / 2024 My term Expires: 2025
Print Board Member's Name	I, attest I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for
	exemption from audit. Signed Date: My term Expires:
Print Board Member's Name	I, attest I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit.
	Signed Date: My term Expires:
Print Board Member's Name	I, attest I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed Date:
	Aaron Clutter Print Board Member's Name Kurtis Williams Print Board Member's Name Eric Lee Print Board Member's Name Print Board Member's Name

EXAMPLE - DO NOT FILL OUT THIS PAGE

This sample resolution/ordinance for exemption from audit is provided as an example of the documentation that is required. The wording may be used as a basis for your own local government document, if needed; however you <u>MUST</u> draft your own ordinance or resolution making any changes where applicable. Legal counsel should be consulted regarding any questions.

RESOLUTION/ORDINANCE FOR EXEMPTION FROM AUDIT

(Pursuant to Section 29-1-604, C.R.S.)

A RESOLUTION/ORDINANCE APPROVING AN EXEMPTION FROM AUDIT FOR FISCAL YEAR 20XX FOR THE (name of government), STATE OF COLORADO.

WHEREAS, the (governing body) of (name of government) wishes to claim excuption from the aucit requirements of Section 29-1-603, C.R.S.; and

WHEREAS, Section 29-1-604, C.R.S., states that any local government where nother revenues not expenditures exceed seven hundred and fifty thousand dollars may, with the approval of the State Audnor, be exempt from the provision of Section 29-1-603, C.R.S.; and

[Choose 1 or 2 below, whichever is applicable]

(1)WHEREAS, neither revenue nor expenditures for (name of government) exceeded \$100,000 for Fiscal Year 20XX; and

WHEREAS, an application for exemption from avdit in (name of givernment) has been prepared by (name of individual), a person skilled in governmental accounting, and

(2)WHEREAS, neither revenues nor expenditures for (name of government) exceeded \$750,000 for Fiscal Year 20XX; and

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WHEREAS, an application for exemption from such that for (name of government) has been prepared by (name of individual or firm), an independent accountant with knowledge of governmental accounting; and

WHEREAS, said application for examption from audit has been completed in accordance with regulations, issued by the State Auditor.

NOW THEREFORE, be it resolved/or a cd by the (governing body) of the (name of government) that the application for exemption from audit for (name of government) for the Fiscal Year ended ______, 20XX, has been personally reviewed and is hereby approved by a majority of the (governing body) of the (name of government); that those members of the (governing body) have signified their approval by signing below; and that this resolution shall be attached to, and shall become a part of, the application for exemption from audit of the (name of government) for the fiscal year ended ______, 20XX.

ADOPTED THIS ____ day of _____, A.D. 20XX.

EXAMPLE - DO NOT FILL OUT THIS PAGE

		\square
Mayor/President/Chairman, etc.		
ATTEST:		
Town Clerk, Secretary, etc.		\bigcirc
	Date	
Type or Print Names of Members of Governing Body	Term	Signature
Members of Governing Body	Expires	Signature
		7 /
		\rightarrow
	$\sim \setminus \lor$	



Title	Harvest Crossing D1 & D2 Inactive District 2023 Audit
File name	2023_short_form_exemp D1.pdf and 1 other
Document ID	b31e1e6599582c0fefa87d1e04d1322400a98f49
Audit trail date format	MM / DD / YYYY
Status	 Signed

Document History

C Sent	02 / 08 / 2024 00:31:32 UTC	Sent for signature to Kaitlyn Toman (ktoman@sdmsi.com), Jerry Richmond (jerry@integritylandventures.com), Aaron Clutter (aclutter@jrengineering.com), Kurtis Williams (kwilliams@jrengineering.com) and Eric Lee (elee@jrengineering.com) from dsolin@sdmsi.com IP: 50.78.200.153
© VIEWED	02 / 08 / 2024 16:39:52 UTC	Viewed by Kaitlyn Toman (ktoman@sdmsi.com) IP: 50.78.200.153
SIGNED	02 / 08 / 2024 16:42:22 UTC	Signed by Kaitlyn Toman (ktoman@sdmsi.com) IP: 50.78.200.153
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SIGNED	02 / 08 / 2024 16:50:10 UTC	Signed by Jerry Richmond (jerry@integritylandventures.com) IP: 73.203.91.249